

Adult Education and Workforce Development Statewide Webinar

January 20, 2016



Agenda

- WIOA Updates
- DWD Updates
- Grants Update
- Assessment Updates
- InTERS Updates
- Professional Development Updates
- Youth Updates
- WorkINdiana Updates

WIOA Updates

- Recent Federal Guidance
 - Grant Competition
 - <http://www2.ed.gov/about/offices/list/ovae/program-memo-15-6-state-competitions.pdf>
 - English Language Learners
 - <http://www2.ed.gov/about/offices/list/ovae/pi/AdultEd/octae-program-memo-15-7-ielce.pdf>
 - Form of Q&A document
 - NO guidance on the proposed rules

DWD Updates

- DWD Strategic Plan: Reminder
 - AE will double enrollments over the next 5 years
- Performance Targets
 - This years expectations:
 - Enrollments increase by 15%
 - EE/PS increase by 15%

DWD Updates

- Monthly AE/Workforce Development Statewide webinar/call moving to bi-monthly:
 - **1.20.16, 3.9.16, 5.11.16**
- Alternating month AECs will host Best practices sharing webinars:
 - **2.10.16, 4.13.16, 6.8.16**
 - February topics to be announced soon
- Times for both: 10 – 11:30 am (Eastern)
- Link for both: <http://www.webinar.in.gov/r21238998/>

DWD Updates

AE Central Office Phone Lines:

- The AE Central Office team has phased out the direct staff phone lines.
- The Adult Education Central Office main line is **317.234.6855**. There are individual voice mail boxes for:
 - WorkINdiana,
 - Adult Education, and
 - HSE.
- All general public inquiries can continue to be directed to the 800# AE line.

DWD Updates

Indiana's Unified State Plan:

- Public Comment period over
- Comments and edits to State Plan being vetted by SWIC WIOA Task Force
- Updated State Plan on agenda for approval on 1.21 SWIC meeting
- view Draft State Plan at:
<http://www.in.gov/dwd/2678.htm>

Grants Updates

ABE/ELC Reimbursement Requests:

- Can be as often as monthly and no less than quarterly
- Submit completed forms to AdultEd@dwd.in.gov & copy in your Regional AEC
- Must submit required back-up documentation (aka line item spending report) per each grantee/sub-grantee in the same email.
- Reporting periods on back-up documentation must fall within the reporting period described on the reimbursement request.
- Questions: AdultEd@dwd.in.gov

Grants Updates

DWD Property Management/Surplus Property Policy:

- <http://www.in.gov/dwd/2482.htm>
- No longer using State asset tags
- If no assets to report insert “none” in the first line. Electronically sign/date the spreadsheet and return it.
- Send \$5,000+ (unit cost) asset inventory to Jack England, DWD Assets Manager, **by 1.20.16**. (If not submitted on 12.7.15).

AE Grantee Asset Reporting Requirements:

- Send \$500+ (unit cost) asset inventory on required reporting spreadsheet to AdultEd@dwd.in.gov **by 1.29.16**.
- AE Grants team will request physical inventory/review of \$500+ assets at the end of PY15.

Grants Updates

Form 2D Program Staffing Charts:

- Revise and send to adulthood@dwd.in.gov by **1.29.16**.

Revisions to AE Policies:

- Revisions to several AE policies will be posted in early 2016 for field review.

AE Monitoring:

- All AE and EL-Civics grantees/subgrantees will be desk monitored in January and February 2016.
- Look for notification letters from Natasha Jones (njones1@dwd.in.gov). **Must return (email) requested documents within 2 weeks.**

Grants Updates

2016-17 ABE & EL-Civics Grants Continuation:

- Grant Continuation Documents will be posted within the next 2 weeks
 - Will send out announcement and link once posted
- Must be completed & emailed to AdultEd@dwd.in.gov no later than **2.22.16 by 10:00am.**
 - List “**Region [#] [AE or ELC] Grant Continuation Submission PY16-17**” in the subject line.
- Forms requiring original signatures must be signed, scanned, and included in the continuation application email as a PDF.

Assessments Update

- IDOE Exit form has been revised. This should be the **ONLY** form used for students (age 16-18) for AE enrollment and HSE Testing registration purposes: <http://www.doe.in.gov/student-services/attendance/memos-and-forms>
- New HBTN High School Credential Attainment heat maps:
 - Adults w/out a HSD/E, 2014:
http://www.hoosierdata.in.gov/maps/thematic/edattain/noHS_2014.pdf
 - Adults with a HSD/E, 2014:
http://www.hoosierdata.in.gov/maps/thematic/edattain/HSonly_2014.pdf

Assessments Updates

- Optional TABE winter field testing is underway; full details can be found here:
<http://www.ctb.com/ctb.com/control/ctbLandingPageViewAction?landngPageId=56909>
- Current HSE passing rates
- DRC/Testing Center 3-Way Agreements delayed
- TASC GHI
 - Trainings being planned
 - Let us know your test center start date this August
 - More info at IAACE

Assessments Updates

- Readiness Assessment reprints will be sent out this week
- TASC answer booklets will be reprinted and sent out at the end of February
- All reprinted materials will be based on previous orders...contact me if there are any problems
- HSE computer-based incentive to begin in March

Assessments Updates

- DRC has updated HSE accommodations
 - IEP's will have no time limit on them
 - DRC will accept more alternative documents other than an evaluator's report (IEP's, 504's, etc.)
 - Previously approved accommodations will never need to be re-approved
 - Specific documentation to come

InTERS Updates

- InTERS ABE afternoon webinar schedule for 2016 will be posted this week to the Adult Ed Admin website
- Student ID column on views-students grid will be resolved in the next release/version
- InTERS ABE trainings will begin around the end of February/early March
- Added zip code and phone number columns to views-students grid

DWD Professional Development Updates

Ongoing Trainings

- 2014 – 15 ANI (Adult Numeracy Initiative) Cohort
- Winter 2015-16 DWD/LINCS Online Courses end soon!

Coming Soon!

- Registration will open in February & March for Spring 2016 online courses:
 - Integrating Career Counseling and Planning into AE
 - Applying Scientific Practices in Context
 - Adult Career Pathways: Integrating Career Counseling and Planning into AE
 - ELL-U: ESL Formative Assessments
 - Integrating Technology in the Adult Education Classroom
 - ICA (Integrating Career Awareness) Online Course
- Check AmplifyAE.org for the latest updates

DWD Professional Development Updates

Summer Institute 2016 dates have been moved!

- 2016: Annual Conference Partnership with IAACE
- When: April 27th, 28th & 29th
- Location: French Lick Springs Hotel (French Lick, IN)
- **Registration is now open! Workshop information coming soon!**
<http://www.iaace.com/iaace-conference.html>
- PGP Certificates will be available!
- Attendance at any 2 full days of the conference will count for staff 2015-16 DWD PD attendance requirements!

Other Staff Development Opportunities

2016 COABE Conference :

- April 10-13, 2016; Dallas, Texas April 10-13, 2016
- Registration: <http://www.coabe.org/conference2016register>
- Discounted rate available until 2.14.16
- Over 500 members nationwide applied for fifty mini-grants to attend.

Congratulations to mini-grant winners from Indiana:

- Region 1: Lynn Pergher, Center of Workforce Innovations - Hobart Learning Center
- Region 2: Tara Kenjockey, South Bend Community School Corporation Adult Education
- Region 5: Theresa Daniels, MSD Warren Township
- Region 7: Laura Elsbrock, Area 30 Adult Education

Youth Updates

- Recap and review of the OOS Youth Summit
- JAG Regional Career Development Conference
- SWIC Youth Committee Meeting next week
- Clarification on OOS Youth Eligibility

WorkINdiana Updates

- Newsletter
- WIA Incentive Funds
- Review of data
- Fast Facts
- Newsletter



WorkINdiana Stats by Region

as of November 2015

| | | | | | | | | | | | | % of Adult Ed Students enrolled in WorkINdiana | | | |
|-----------------------|-------|---------|---------|-------|----------------|-------|-----------|-----------------|-------------|-----------|-------------------------|--|-----------------------------|--------------------------------------|----------------------|
| PY 14-15 ¹ | R | PY14-15 | PY15-16 | Total | Still Enrolled | Drops | Completed | Completion Rate | Earned Cert | Cert Rate | PY15-16 Allocation (\$) | R | PY14-15 Adult Ed Enrollment | % of AE Students in WorkIN (PY15-16) | Top 5 Rank by Region |
| 18 | 1 | 45 | 12 | 57 | 8 | 4 | 47 | 96% | 28 | 60% | \$108,706 | 1 | 2593 | 0.46% | |
| 33 | 2 | 85 | 13 | 98 | 10 | 14 | 74 | 84% | 48 | 65% | \$202,697 | 2 | 2470 | 0.53% | |
| 39 | 3 | 90 | 57 | 147 | 29 | 15 | 103 | 87% | 75 | 73% | \$202,740 | 3 | 2491 | 2.29% | 3 |
| 31 | 4 | 95 | 35 | 130 | 16 | 17 | 99 | 87% | 64 | 65% | \$186,145 | 4 | 2402 | 1.46% | |
| 58 | 5 | 121 | 25 | 146 | 20 | 17 | 113 | 90% | 71 | 63% | \$209,119 | 5 | 2058 | 1.21% | |
| 14 | 6 | 45 | 9 | 54 | 17 | 5 | 46 | 124% | 41 | 89% | \$102,852 | 6 | 1440 | 0.63% | |
| 38 | 7 | 89 | 31 | 120 | 8 | 5 | 107 | 96% | 77 | 72% | \$177,615 | 7 | 925 | 3.35% | 2 |
| 20 | 8 | 50 | 21 | 71 | 11 | 5 | 55 | 92% | 42 | 76% | \$99,280 | 8 | 970 | 2.16% | 4 |
| 48 | 9 | 152 | 59 | 211 | 24 | 28 | 163 | 87% | 138 | 85% | \$236,840 | 9 | 1236 | 4.77% | 1 |
| 5 | 10 | 8 | 2 | 10 | 0 | 0 | 10 | 100% | 10 | 100% | \$31,360 | 10 | 1139 | 0.18% | |
| 6 | 11 | 21 | 7 | 28 | 2 | 3 | 23 | 88% | 20 | 87% | \$61,579 | 11 | 966 | 0.72% | |
| 34 | 12 | 105 | 81 | 186 | 61 | 15 | 110 | 88% | 52 | 47% | \$274,740 | 12 | 4939 | 1.64% | 5 |
| 135 | DOC | 208 | 0 | 208 | 10 | 15 | 183 | 92% | 183 | 100% | \$250,000 | DOC | 4434 | 0.00% | |
| | | | | | | | | | | | | | | | |
| 479 | Total | 1114 | 352 | 1466 | 216 | 143 | 1133 | 91% | 849 | 75% | \$ 2,143,672 | Total | 28,063 | 1.25% | |

Source: November 2015 WorkINdiana monthly report

PY15 Fast Facts

as of November 2015

| Enrollments | Still attending AE | | No HSD/E* | | HSD/E* | |
|-------------|-----------------------|-------|-----------|-----|--------|-----|
| 352 | 160 | 45.5% | 74 | 21% | 274 | 78% |

*4 records missing

| TABE* scores | Lowest | Highest | Average |
|----------------|--------|---------|---------|
| Math | 4.0 | 12.9 | 10.4 |
| Reading | 4.0 | 12.9 | 11.1 |

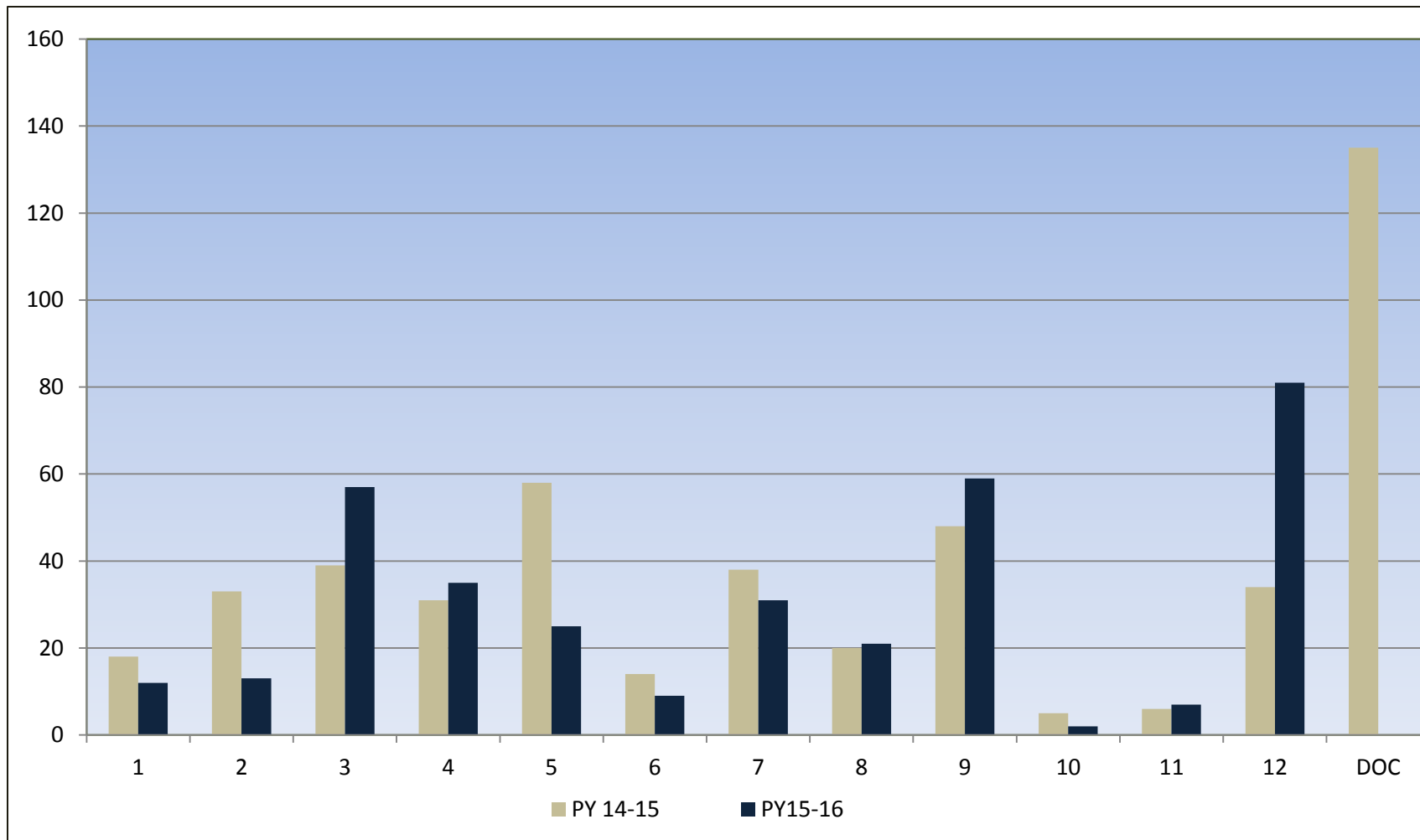
*Grade equivalency

| Types of Training | Enrolled | % |
|--|------------|-------------|
| Admin Assistant (MOS) | 8 | 2% |
| Bookkeeper (Quick Books) | 4 | 1% |
| Certified Nursing Assistant | 97 | 28% |
| CNC Operator (NIMS Level 1) | 3 | 1% |
| Computer Support (Comp TIA+) | 12 | 3% |
| Emergency Medical Technician (EMT - B) | 1 | 0% |
| Entry Welder (AWS) | 45 | 13% |
| Dental Assistant (Limited Radiography) | 17 | 5% |
| Heating and Cooling Technician (EPA 608) | 9 | 3% |
| Hospitality | 2 | 1% |
| Laborer/Material Handler | 6 | 2% |
| Medical Assistant | 45 | 13% |
| Medical Coder | 1 | 0% |
| Pharmacy Technician | 5 | 1% |
| Pre-Apprenticeship Construction/Customer Service Professional (NRF Customer Service) | 18 | 5% |
| Phlebotomy Technician (CPT/NHA) | 4 | 1% |
| Production Worker (MSSC CPT) | 4 | 1% |
| Truck Driver CDL-A | 67 | 19% |
| Truck Driver CDL-B | 4 | 1% |
| Total | 352 | 100% |

Source: November 2015 WorkINdiana monthly report

WorkINdiana Enrollments by Region

Year to Date Comparisons: PY14 vs. PY15



Source: WorkINdiana Monthly Report for November 2015

IAACE 2016 CONFERENCE

AGENTS OF CHANGE



We're pleased to announce that the IAACE Conference registration is now officially open!

***Registration fee for IAACE members is \$175/Non-members \$275**

Please encourage your staff to take advantage of this
SUBSTANTIAL discount by becoming an IAACE member!

Visit www.iaace/membership.html



NOTES & REMINDERS

Directors: Please encourage your staff to take this week's survey, located in the January newsletter, and let us know how you promote adult education!

**How do
YOU PROMOTE
ADULT
EDUCATION?**

January is National Mentoring Month

Visit our website at

<http://www.iaace.com/mentoring.html>

to sign up for our mentoring program or for more information!

Next Best Practices Sharing
Call/Webinar: 2.10.16

Next Statewide Call: 3.9.16
(both 10-11:30am)